



Oak Hill Charter School

Dear Parent,

For the 2023-2024 school year, Oak Hill Charter School has elected to use Foodease to process our school lunches. Parents will be able to easily add funds and order lunches online from a computer or any other mobile device.

You will find the link for the Foodease program and instructions for registration on the school's Parent Portal at www.oakhillcharternnc.org/parents . **YOU MUST REGISTER FIRST!**

In addition to finding the Foodease registration link, you will also find a step by step Foodease Parent Manual on the website. This manual is very helpful in the registration process.

When registering please make sure you are putting your information in and not your child's. After you have registered your account you will add your students. You will need to use your student's ID number which is simply your **child's first name and last name**. If you have more than one child at Oak Hill Charter School, please make sure you enter all your students' ID numbers (**first name and last name**).

All students who will eat lunch provided by the school will need to have a Foodease account. All students must pay for their lunches online. You will not be able to order food without an account. Students who have submitted a Free/Reduced Lunch application in their enrollment paperwork will receive a notification of their status within three business days of registering. There are features on this program that will send an email and text notifications when the account is running low.

You can order in advance for any menu day available but ordering for the **MONTH OF AUGUST** must be completed and proper credit to the account must be added by **August 18th by 12:00PM**. No lunch orders for August will be accepted after that time. No refunds will be issued once the due date has passed and the order has been placed.

Thank you in advance!
Oak Hill Charter School